

Appendix II Corrective Actions to GEM programme 2004/05

<i>CA ref</i>	<i>Ob</i>	<i>Targ</i>	<i>Target text</i>	<i>Original co</i>	<i>Rev. comp</i>	<i>Comp</i>	<i>CA reason</i>
04536	6 R	4	Review other potentially contaminated Council owned sites over 5 year rolling programme in accordance with the adopted Inspection Strategy	01/07/2006	01/07/2009	<input type="checkbox"/>	Complex due to number of land holders within Council and requirement to address priority areas of land not owned by Council.
04535	6 R	3	Implement action plans for the 3 closed waste disposal sites for which the Council has currently known environmental liability with regard to contaminated land	01/03/2005	01/06/2008	<input type="checkbox"/>	Delay due to consultant skills gap.
04534	3 P	7	Increase the number of Eco-schools with awards from 25% to 35%	01/03/2005	01/03/2005	<input type="checkbox"/>	Achieved 29% awards - below target due to surge in schools registering for the scheme.
04533	1 R	4	Scope feasibility of extending use of on-screen authorisation, thus reducing need for paper forms	01/03/2005	01/03/2005	<input type="checkbox"/>	CT focus on improvements to intranet and web means target not achieved within 04/05.
04532	2 I	8	Further develop use of the Herefordshire Partnership Appraisal tool, which includes environmental considerations as part of HP review	01/12/2004	01/07/2005	<input type="checkbox"/>	Process of review now clearer - due to complete by July 05.
04531	4 A	4	Use Stark to identify worst performing buildings; explore potential improvements and funding options to carry these out	01/03/2005	01/06/2005	<input type="checkbox"/>	Delays in receiving and inputting data.
04530	9 R	3	Remaining Council activities and services join ISO 14001 scope	02/01/2005	01/08/2006	<input type="checkbox"/>	Target not feasible in period specified but timetable agreed for rollout running to July 06.
04529	8 F	6	Establish way forward for SEA requirements across the authority, when government guidance released, starting with report to CXMT	01/08/2004	01/05/2005	<input type="checkbox"/>	Guidance still draft.
04528	5 R	5	Review staff car parking, as agreed in the county wide car parking strategy	01/12/2004	01/03/2007	<input type="checkbox"/>	This is a sensitive issue which will not be tackled until JE and Single Status is completed..
04527	5 R	3	Increase expenditure on public transport / cycling claimed by staff by 5% per head (BVPI Golden Threads/ Resources)	01/04/2005	15/05/2005	<input type="checkbox"/>	Figures will be available approximately 6 weeks in arrears.
04527	5 R	2	1% decrease in staff business mileage per head claimed (BVPI Golden Threads/ Resources)	01/03/2005	15/05/2005	<input checked="" type="checkbox"/>	Figures will be available approximately 6 weeks in arrears.

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04526	6 R	6	Develop plan for new depot at Bromyard with improved specifications for lorry washing, storage etc	01/12/2004	01/05/2005	<input type="checkbox"/>	Uncertainty about operational requirements and UDP status. Decision will be taken once UDP zoning is confirmed. I
04525	9 R	0	Roll out scope of ISO 14001 certification to cover all Council activities and services by Feb 2005.	1/10/2004	01/08/2006	<input type="checkbox"/>	GEM group recommended focus should be to strengthen existing system and therefore no further extension be considered for Feb 05 visit.
04524	3 P	4	Train in-house CEEQUAL assessor and put forward major engineering capital project for award.	01/12/2004	01/05/2005	<input type="checkbox"/>	CEEQUAL trained assessor has now changed post to ESS in reorganisation of Env Dir. Construction Team will review this target in April 05.
04523	8 F	2	Computerise PS01s to improve monitoring of environmental incidents and near misses	01/09/2004	01/05/2005	<input type="checkbox"/>	No work is currently being done on Intranet as it is migrating to a new more stable platform in January 2005. Manual system will therefore continue until IT issues can be addressed on new platform. Still no capability on new platform (3/05)
04522	7 B	4	Obtain FSC certification for Council commercial and countryside woodlands	01/09/2004	01/05/2005	<input type="checkbox"/>	Delayed due to pressures on Forestry Commission (Feb 05)
04521	4 A	7	Investigate feasibility of generating electricity from gas at Stretton Sugwas closed landfill site.	01/09/2004	01/02/2005	<input checked="" type="checkbox"/>	Complexity of project and involvement of new consultants slowed programme.
04520	2 I	10	Review winter service plan and procedures including footways and secondary routes, salt storage and provision (see 2.3)	01/09/2004	05/02/2005	<input checked="" type="checkbox"/>	Slowed by reorganisation and move of H&T to Thorn.
04519	7 B	3	Enlarge database of flora and fauna on commons	01/08/2004	01/03/2005	<input checked="" type="checkbox"/>	Surveys have been undertaken more thoroughly than first planned.
04518	7 B	2	Scope the extent of environmental management in place on Council owned land	01/10/2004	01/02/2005	<input checked="" type="checkbox"/>	Decision to wait for completion of data entry before rerunning exercise (first done last year). Target now transferred to Conservation who are developing PI.
04517	7 B	6	Clarify responsibilities for Roadside Nature Reserves	01/07/2004	16/12/2004	<input checked="" type="checkbox"/>	Awaits drafting of SLA and decision from HNT on whether to undertake work.
04516	6 R	5	Review salt storage and provision in all locations and seek funding for storage improvements.	01/10/2004	01/01/2005	<input checked="" type="checkbox"/>	Decision making process plus negotiations with interested parties, including Highways Authority
04515	4 A	2	Co-ordinate the Herefordshire Partnership Climate Change Strategy for Herefordshire.	01/09/2004	01/09/2005	<input type="checkbox"/>	Process involves partnership working and outside funding. In addition errors in national data slowed process.
04514	3 P	1	Run CRIS report on GEM related training requirements identified through SRD and address needs.	01/09/2004	01/11/2004	<input checked="" type="checkbox"/>	Decided that October would be a good time to run sessions.
04513	2 I	0	Improve environmental performance of the Council by working with partners, suppliers and contractors (CP)	01/10/2004	01/05/2005	<input checked="" type="checkbox"/>	Will be delayed until revised Procurement Strategy agreed (due for agreement by Cabinet by 1/10) and Procurement Officer in post. PS now due mid April. Target will be considered for 05/06 programme.

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04512	2 I	9	Establish effective links between partner EM systems to agreed standards	01/06/2004	01/01/2005	<input checked="" type="checkbox"/>	No formal commitment from wider partnership to developing shared extranet. Extra time therefore needed to develop alternative means of communication.
04511	2 I	1	Undertake survey of major suppliers, then provide information to relevant contractors on Council environmental requirements	01/09/2004	01/05/2005	<input type="checkbox"/>	Will be delayed until revised Procurement Strategy agreed (due for agreement by Cabinet by 1/10) and Procurement Officer in post. New Proc Strat due out by mid April (22/3) and target will be considered for 2005/6
04510	2 I	7	Evaluate environmental policies of central Herefordshire Partnership organisations to feed into HP Review	01/09/2004	12/07/2005	<input checked="" type="checkbox"/>	Poor response rate to requests for information. Forced to follow up organisations repeatedly to enable completion.
04509	2 I	3	Work with Herefordshire Jarvis Services (HJS) and Owen Williams (OW) to develop tender specs, Key Performance Indicators and monitoring regimes relating to sustainability	01/06/2004	01/03/2005	<input checked="" type="checkbox"/>	Reorganisation in Env directorate, plus national Jarvis situation. New KPIs will take some time to bed down so no more likely to be added this year. Revisit for 05/06.
04508	1 R	2	Map waste reduction initiatives within Learning Disability then further develop & publicise them	01/07/2004	01/05/2005	<input type="checkbox"/>	Target deleted from programme - responsible officer on sick leave until end of year
04507	1 R	3	Extend Council requirements re use of recycled paper to HJS printing service	01/06/2004	01/03/2005	<input checked="" type="checkbox"/>	Board referred proposed KPIs back for further work. Not in core set agreed in Dec 04 so will ask Xerox re 60% recycled content target and work with HJS to set up meeting with subcontract printers. quarterly.
04506	1 R	5	Pilot networking photocopiers at Brockington and Plough Lane	01/07/2004	01/10/2004	<input checked="" type="checkbox"/>	ICT found it hard to complete to schedule to original timescale due to pressure of work
04505	2 I	2	Ensure revision of Procurement Strategy sets clear environmental standards.	01/06/2004	01/05/2005	<input type="checkbox"/>	Strat & Action Plan due back to CXMT by end of August and then on to Cabinet in Sept. Further 2 month extension required as no Procurement Officer in post. Strategy now due mid April (22/3)
04504	5 R	1	Develop and adopt Staff Travel Plan	01/06/2004	01/12/2004	<input checked="" type="checkbox"/>	Redraft of Plan requested by Lead Director for project. Extension of 3 months. Plan now on intranet but not yet adopted. Further extension of 3 months.
04503	6 R	7	Submit capital bid to improve drainage at Broad St Car park, Leominster	01/05/2004	01/03/2005	<input checked="" type="checkbox"/>	Capital programme oversubscribed. Submit for consideration for 05/06 spending round (delayed from May 04).
04502	8 F	4	Develop Environmental Strategy for the Council, drawing on Herefordshire Partnership strategies	01/06/2004	11/06/2005	<input checked="" type="checkbox"/>	Task more complex than anticipated and included corrections to data so date extended. Will need to go to EMT and Cabinet Member + Env Scrutiny June meeting.
04501	/07	2	Finalise leases and monitoring arrangements with HJS and FOCSA for all depots	01/06/2004	01/04/2005	<input type="checkbox"/>	Negotiations with HJS temporarily suspended due to national issues. Negotiations with FOCSA complicated by decisions on site. HJS will hold depots on license for commercial reasons.
	1 R	0	Reduce waste generated by Council services by 1% and increase levels of recycling and the use of recycled material (WM)		01/04/2005	<input checked="" type="checkbox"/>	
	1 R	1	Publicise and expand office recycling scheme to cover 90% of major Council sites.		01/04/2005	<input checked="" type="checkbox"/>	